MYC
Reservation System
User Guide
v1.21
January 2017

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Shift-F1 to display this User Guide

Main Screen

MANHATTAN YACHT CLUB

Skipper 1   Logout   Help

Logged in user
Popup lists the sailing roles

Click on the
image to collapse it
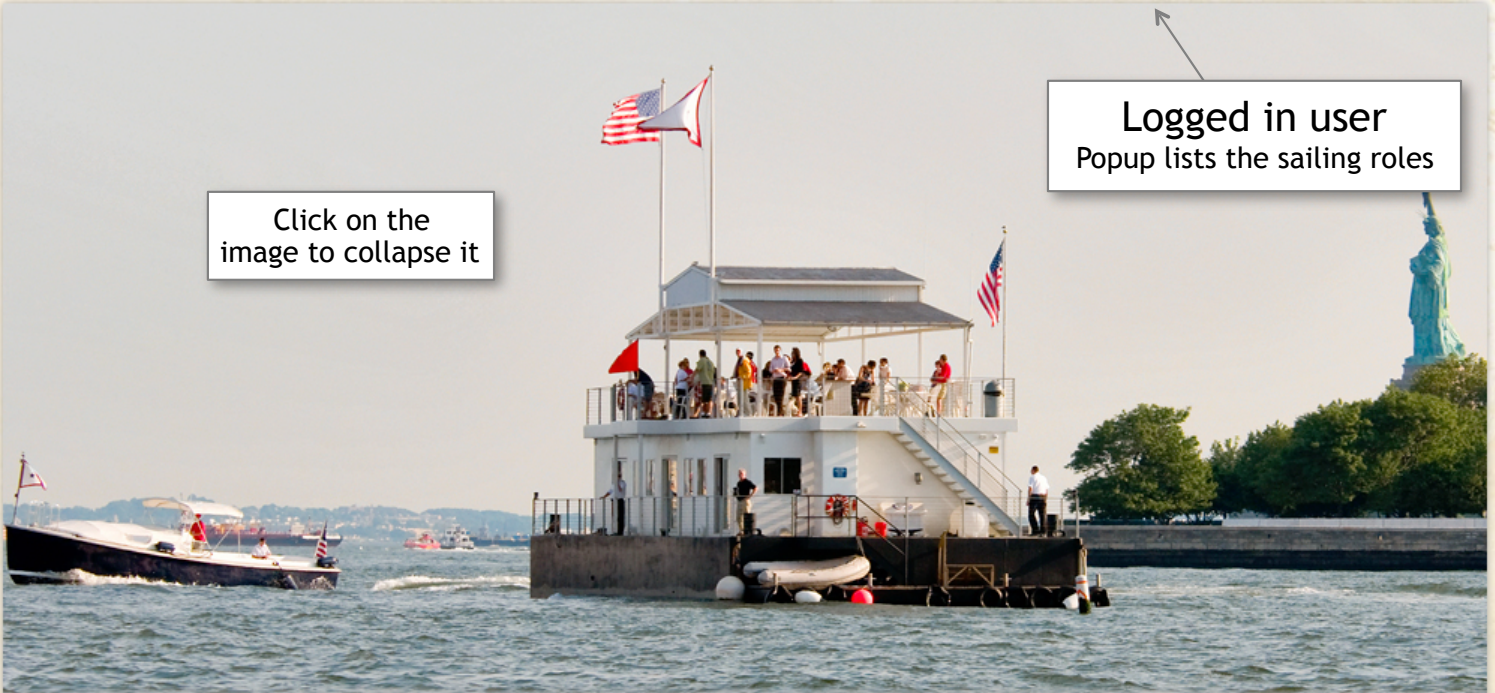
CURRENT RESERVATIONS

If you are having difficulty making a reservation online, please call the club office at 212-786-3323.
Please arrive 30 minutes before the sail time.

◄		March	▼			►
S	M	T	W	T	F	S
23	24	25	26	27	28	1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31	1	2	3	4	5
	2013	**2014**	2015			

Reservation Rules

Main Screen

Function tabs

January ▼						
S	M	T	W	T	F	S
29	30	31	1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	**25**
26	27	28	29	30	31	1
2	3	4	5	6	7	8

2013   **2014**   2015

Fleet Captain	Cruising	Skipper WL	Check-in	Search

Saturday

Boats/Skippers	Morning (9-1)	Afternoon (1:30-5:30)	Evening (6-dusk)
1	Skipper slot for FC	Skipper 1	Skipper slot for FC
2	Skipper slot for FC	Skipper 2	Skipper slot for FC
3	Skipper slot for FC	Skipper 3	Skipper slot for FC
4	Skipper slot for FC	Skipper 4	Skipper slot for FC
5	Skipper slot for FC	Skipper 5	Skipper slot for FC
6	Skipper slot for FC	Skipper 6	Skipper slot for FC
Confirmed Crew	**Request Crew Reservation**	**Request Crew Reservation**	**Request Crew Reservation**
1		Crew 1	
2		Crew 2	
3		Crew 3	
4		Crew 4	
5		Crew 5	
6		Crew 6	
Waiting List	**Waiting List**	**Waiting List**	**Waiting List**
1		Crew 7	
2		Crew 8	

Screens will not automatically update unless there is user action. To see the most recent data, either click on Tabs, click on Calendar, or refresh the page.

Calendar

Current Active day

Valid reservation days

Disabled, invalid reservation days
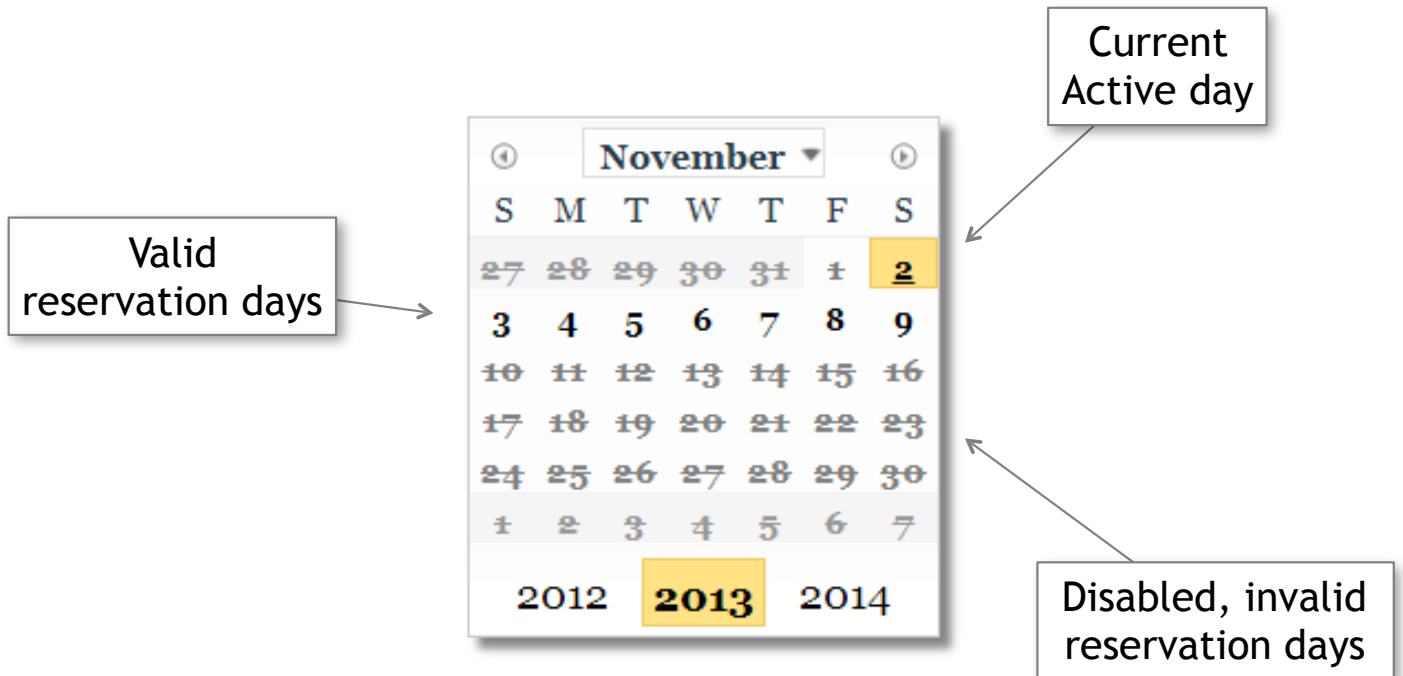
Keyboard shortcuts:

The HOME button will jump the calendar to today.

The LEFT and RIGHT arrow keys will move the calendar to the next day and the previous day.

The Shift-LEFT arrow and the Shift-RIGHT arrow keys will move from one Tab to the next.

The application should work with recent versions of any browser but it is only designed and tested for Google Chrome

Fleet Captain Schedules

FC boats and skippers

FC confirmed crew

FC Crew on waiting list

Boats/Skippers	Morning (9-1)	Afternoon (1:30-5:30)	Evening (6-dusk)
1	Skipper slot for FC	Skipper 1	Skipper slot for FC
2	Skipper slot for FC	Skipper 2	Skipper slot for FC
3	Skipper slot for FC	Skipper 3	Skipper slot for FC
4	Skipper slot for FC	Skipper 4	Skipper slot for FC
5	Skipper slot for FC	Skipper 5	Skipper slot for FC
6	Skipper slot for FC	Skipper 6	Skipper slot for FC
Confirmed Crew	**Request Crew Reservation**	**Request Crew Reservation**	**Request Crew Reservation**
1		Crew 1	
2		Crew 2	
3		Crew 3	
4		Crew 4	
5		Crew 5	
6		Crew 6	
Waiting List	**Waiting List**	**Waiting List**	**Waiting List**
1		Crew 7	
2		Crew 8	
3		Crew 9	
4		Crew 10	
5		Crew 11	
6		Crew 12	
7		Crew 13	
8		Crew 14	
9		Crew 15	
10		Crew 1	

Please see the Fleet Captain Program cancellation policy at this link:

https://myc.org/cruising/fleet-captain/

Fleet Captain Program Reservations

Saturday

Fleet Captain	Cruising	Skipper WL	Check-in	Search		

Boats/Skippers	Morning (9-1)	Afternoon (1:30-5:30)	Evening (6-dusk)
1	Skipper slot for FC	Skipper 1	Skipper slot for FC
2	Skipper slot for FC	Skipper 2	Skipper slot for FC
3	Skipper slot for FC	Skipper 3	Skipper slot for FC
4	Skipper slot for FC	Skipper 4	Skipper slot for FC
5	Skipper slot for FC	Skipper 5	Skipper slot for FC
6	Skipper slot for FC	Skipper 6	Skipper slot for FC
Confirmed Crew	**Request Crew Reservation**	**Request Crew Reservation**	**Request Crew Reservation**
1		Crew 1	
		Crew 2	
		Crew 3	
		Crew 4	
5		Crew 5	
6		Crew 6	
Waiting List	**Waiting List**	**Waiting List**	**Waiting List**
1		Crew 7	
2		Crew 8	

If you are a FC Skipper
Pick a boat and click to reserve

If you are a CREW
Click headers to make a reservation request.
System will set the Confirmed/Waiting-List
status automatically.

The reservation system moves crew in and out of the waiting list depending on the total crew spots allocated by the Fleet Captain skippers that signed up.

Crew whose status change will receive email notification.

Queues are processed in 1 minute intervals.

Reserving Cruising Sail (Skippers)

Reserved slot
Click to cancel or modify if it is you.
If it is not you, then you will be offered an available slot, otherwise you will be offered to be on the skipper waiting list

Fleet	Morning (9-1)	Afternoon (1:30-5:30)	Evening (6-dusk)
1	Skipper slot for FC	Skipper slot for FC	Tom Bollen
2	Skipper slot for FC	Skipper slot for FC	Skipper slot for FC
3	Skipper slot for FC	Skipper slot for FC	Skipper slot for FC
4	Skipper slot for FC	Skipper slot for FC	Skipper slot for FC
5	Skipper slot for FC	Skipper slot for FC	Skipper slot for FC
6	Skipper slot for FC	Skipper slot for FC	Skipper slot for FC
7	Skipper slot for Cruising	Skipper slot for Cruising	Drew Wilkins
8	Skipper slot for Cruising	Skipper slot for Cruising	Tim Zihharev
9	Skipper slot for Cruising	Skipper slot for Cruising	Jason Delisky
10	Skipper slot for Cruising	Skipper slot for Cruising	Alexey Makarov
11	Skipper slot for Cruising	Skipper slot for Cruising	Andrew Dubel
12	Skipper slot for Cruising	Skipper slot for Cruising	John Duber
13	Skipper slot for Cruising	Skipper slot for Cruising	Andrew Zangle
14	Skipper slot for Cruising	Skipper slot for Cruising	Cristian Carnevale
CO	Skipper slot for Cruising	Skipper slot for Cruising	
EC	Skipper slot for Cruising	Skipper slot for Cruising	
FC	Skipper slot for Cruising	Skipper slot for Cruising	
FD	Skipper slot for Cruising	Skipper slot for Cruising	
FF	Skipper slot for Cruising	Skipper slot for Cruising	
SF	Skipper slot for Cruising	Skipper slot for Cruising	
SN	Skipper slot for Cruising	Skipper slot for Cruising	Sara Burke
SS	Skipper slot for Cruising	Skipper slot for Cruising	
SW	Skipper slot for Cruising	Skipper slot for Cruising	
YA	Skipper slot for Cruising	Skipper slot for Cruising	
HH (Hob)	Skipper slot for Cruising	Skipper slot for Cruising	
MW (Hob)	Skipper slot for Cruising	Skipper slot for Cruising	

Tabs: Fleet Captain | Cruising | Skipper WL | My Resv | Status | Search — Thursday 8th

Boats available for Cruising

Free slot
Click to reserve

Invalid time slot

Members who create, modify, or cancel reservations will receive email notifications.

Members will receive email reminder for a reservation that is coming up.

(Note that, the same Fleet Captain boat reservations for skippers also appear in this full Feet view of the club boats.)

Skipper Waiting List

Skipper
Waiting
List

Skipper Waiting List	Morning (9-1)	Afternoon (1:30-5:30)	Evening (6-dusk)
1			Bilgehan Erman
2			Kwan Cheng
3			Cristian Carnevale
4			Mac True
5			Taylor Jobe
6			John Hill

| Schedules | Fleet Captain | Waiting List | Check-in | Search |

Click on headers to get on the
skipper Waiting List

System automatically moves skippers in the waiting
list to slots that open up.

Skippers whose status change receive email
notification.

Mentor Program

Mentor skipper

Fleet Captain	Cruising	Skipper WL	Mentee	My Resv	Status	Search	Sunday

Mentor program boats	Morning (9:00-12:30)	Afternoon (12:30-4)	Evening (4-dusk)
7	Skipper 4	Skipper 2	
	Crew 7	Crew 3	
	Crew 8	Slot for registered mentee	
	Slot for registered mentee	Slot for registered mentee	
	Slot for registered mentee		
	Slot for registered mentee		
9			Skipper 3
			Crew 4
			Slot for registered mentee
			Slot for registered mentee
			Slot for registered mentee
			Slot for registered mentee

Mentee crew

Boats reserved for Mentor sail

Slots allocated by the mentor

The crew must have Mentee privileges in the system to sign up for mentor sail.

The Mentee must pre-arrange with her Mentor before signing up for the allocated slot. Do not sign up for an open slot without informing your Mentor.

Check-in List

Dock Master can print the check-in sheet for desired time block:

Boat	Skipper	Sail Type	Addtional Crew	Notes
1	skip1_fn skip1_ln	Fleet Captain	1	
2	skip2_fn skip2_ln	Fleet Captain	1	
3	skip3_fn skip3_ln	Fleet Captain	1	
4	skip4_fn skip4_ln	Fleet Captain	1	
5	skip5_fn skip5_ln	Fleet Captain	1	
6	skip6_fn skip6_ln	Fleet Captain	1	
7	skip7_fn skip7_ln	Fleet Captain	1	
8	Bilgehan Erman	Private	0	
9	skip9_fn skip9_ln	Fleet Captain	1	
10	skip10_fn skip10_ln	Fleet Captain	1	
11	skip11_fn skip11_ln	Fleet Captain	1	
12	skip12_fn skip12_ln	Fleet Captain	1	
13	skip13_fn skip13_ln	Fleet Captain	1	
14	skip14_fn skip14_ln	Fleet Captain	1	
FC		Private	0	
YA		Private	0	
FD		Private	0	
SW		Private	0	
CO		Private	0	
FF		Private	0	
SS		Private	0	
SF		Private	0	
SN		Private	0	
EC		Private	0	
HH (Hob)		Private	0	
MW (Hob)		Private	0	

Fleet Captain Crew	Confirmed	Notes
crew9_fn crew9_ln	True	
crew10_fn crew10_ln	True	
crew11_fn crew11_ln	True	
crew12_fn crew12_ln	True	
crew13_fn crew13_ln	True	
crew14_fn crew14_ln	True	
crew1_fn crew1_ln	True	
crew2_fn crew2_ln	True	
crew3_fn crew3_ln	True	
crew4_fn crew4_ln	True	

Crew Wait List	Crew	Notes
1	crew5_fn crew5_ln	
2	crew6_fn crew6_ln	
3	crew7_fn crew7_ln	
4	crew8_fn crew8_ln	

Skipper in wait-list	Notes
Kwan Cheng	
Cristian Carnevale	
Mac True	
Taylor Jobs	
John Hill	

Change/Reset Password:

Password change:
http://resvsys.mscres.com/accounts/password/change/

Password reset:
http://resvsys.mscres.com/accounts/password/reset/

Please note that the short message sent by the system with a password reset URL may be blocked by the spam filter.

Feedback & Support:

Please send your comments and questions to:

feedback@mscres.com

Related Documents:

- Dock Master & Admin Guide
- Maintenance Guide